

# Careers Information Advice & Guidance for all learners at Shipley College

## Full-time learners

- Summer School Taster sessions for new full time learners
  - Careers Induction: Introduction to careers service/raising next step aspirations
  - One to one careers information, advice and guidance offered by SkillsHouse and College Careers Adviser
  - Progression Talks - planning for your next level of learning, Traineeship, Apprenticeship or employment
  - Work experience and Industry placements
  - Weekly UCAS Workshops to support learners with university applications
  - Weekly Workshops to support learners looking for Part time job, employment and apprenticeship
  - Progression and Career planning event during Careers Week
  - SEND Moving on Event for students with SEND and EHC Plans
  - Mock Employment Interviews delivered by external employers
  - Visits to HE institutions
  - External speakers
  - Promote apprenticeship Information, including National Apprenticeship Week
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## Apprentices

- One to one careers information, advice and guidance offered by SkillsHouse and College Careers Adviser
  - Induction and signposting to online careers resources
  - Resources Student Portal – Careers Guidance online resource
  - Receive emails, careers information and resources
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## Part-time adult learners

- Careers Induction delivered by tutors at the start of the course
- Introduction to dedicated National Careers Services Careers Adviser, for group and 1-1 IAG support
- Access to Online careers resources on Student Portal
- Access to lunchtime workshops
- Receive emails via student email accounts on job vacancies
- End of course progression discussion