

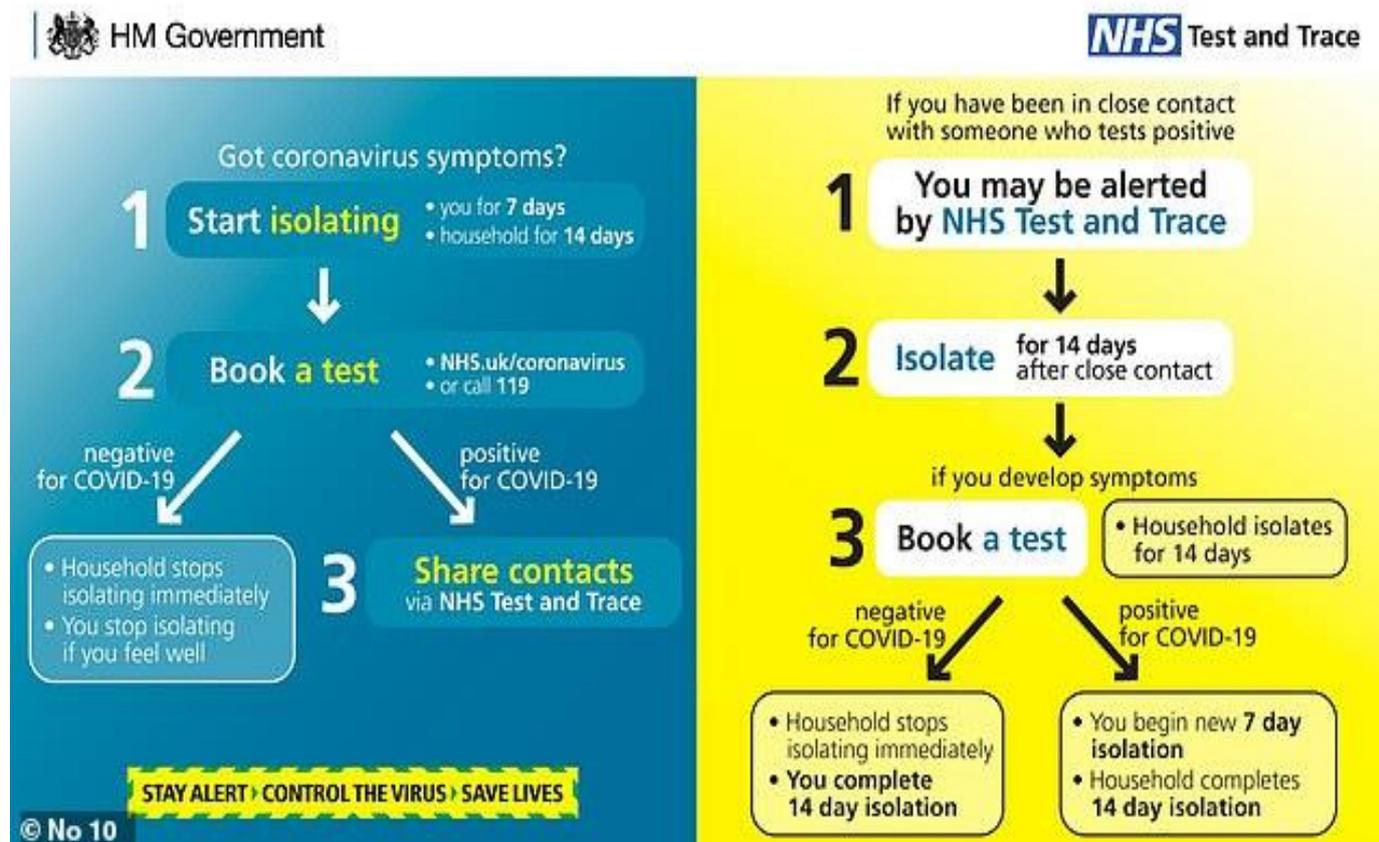
Covid19 protocols Version 3.0 - March 2021 (all changes highlighted in yellow)

FIRST AIDERS

- Current designated first aiders who will continue to provide the service will be confirmed
- Face coverings must be worn in College at all times except if you have an exemption on health grounds.
- Appropriate PPE will be provided (first aid packs will be available) including aprons, face masks and gloves. Each First Aider will also have their own face shield, which must be regularly disinfected. Contactless thermometers will be available (in isolation rooms) for suspected cases to use on themselves
- Full briefing and any retraining will be provided to ensure PPE, hygiene and CPR protocols are fully understood and adopted. Only deliver CPR by chest compressions and use a defibrillator (if available) – do not do rescue breaths
Here is the latest first aid advice from the HSE:
<https://www.hse.gov.uk/coronavirus/first-aid-and-medicals/first-aid-certificate-coronavirus.htm#non-healthcare>
- For suspected COVID-19 cases see Protocol '**Dealing with a Suspected COVID-19 protocol**
- An Isolation Room is identified for the reception of suspected cases of COVID-19 and equipped with masks, contactless thermometer and hand sanitiser
- Isolation rooms are as follows:
Exhibition Building - EF20
Jonathan Silver Building - JG09
Salt Building - SG09
Mill Building - MB03
Victoria Hall - V019
- Arrangements put in place to deal with persons falling ill at work include:
Person falling ill should understand via prior instruction that they should immediately report the matter and steps should then be taken to isolate this person and exclude them from College premises
- The affected person should report their condition from their College location, wherever this is possible, rather than moving to another location. They should stay in the one location and the response should come to them
- The response should be undertaken by suitably trained personnel (for example first aiders) who should be provided with suitable PPE according to Government guidance

- The affected person should be provided with and be asked to wear a face mask suitable to give limited short term protection of others
- The affected person should then either be moved under supervision to a place of isolation within the College or leave the College as soon as possible via a safe route where they will not come into contact with other people apart from medical response staff, should they need to be taken to hospital in extreme cases. If they feel well enough to go home to self isolate, they should do so immediately and then follow the Government/NHS guidance on **'Test & Trace'** - see table below.

Note: Guidance now states that if a person tests positive for COVID-19, they should then self isolate for 10 days instead of 7 days.



- Once the new 'Test & Trace' app is available, staff and students will be encouraged to download it to their mobile devices
- Recent contact details should be collected from the person to determine who they have been in contact with in the workplace and where they have been within the workplace during their work period for that day. Advice should be given to recent direct contacts of the person taken ill (by the first aider), who should be alerted to be vigilant relating to developing symptoms themselves or coming into contact with people within their household who are at high risk of serious illness from COVID-19
- The local working area **and isolation room** should be thoroughly cleaned and disinfected by designated personnel who are provided with suitable PPE. All surfaces and articles that the affected person has been in recent contact with should also be cleaned. **Used first aider PPE should be double bagged after a suspected case.**

- College needs to inform local Health Protection Team about a positive result - ESFA as well if 2 positive tests in 14 days and to tell them what advice the Health Protection Team have given