

# Technology is the future

Your people are YOUR future

## Information Technology and Media Programmes at ShIPLEY COLLEGE

The ShIPLEY COLLEGE IT and Media team can support the development of your staff through an extensive range of programmes that are tailored to suit the needs of learners of all levels from beginners through to IT professionals and technicians.

Our highly skilled and experienced tutors can offer flexible delivery within your business to fit in with your commitments, or we can offer excellent facilities at our campus in the world heritage site of Saltaire.

**Remember – their success is your success**

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### Challenge • Solution • Benefits

“While we have been working with ShIPLEY COLLEGE for a relatively short period, the positive “can do” attitude of the College has been very refreshing. We are already starting to see a general improvement in IT skills and will no doubt see continued improved skill usage and productivity in the near future.”

**Phil Bamford** - Cardinal Project Management Ltd

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### Challenge • Solution • Benefits

“We chose ShIPLEY COLLEGE for IT training as they came highly recommended.

The staff have gained in confidence in many different applications such as word processing, Powerpoint, Publisher and email, all of which have been useful and applicable to their role in primary education. I have no hesitation in recommending ShIPLEY COLLEGE for staff training - a most caring team, who were able to address our particular schools needs.”

**Susan Barraclough** - Deputy Head Abbey Park School

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## For Computer Users

- Basic introductory courses for beginners – on-site or through our flexible, drop in Skills Centre.
- Intermediate and advanced courses for IT users.
- NVQs offering a choice of units at all levels tailored to individual job roles.
- Short specialist and bespoke courses including spreadsheets, presentation software and word-processing, project management and SAGE accounting.
- Web-page production using Dreamweaver and Flash.
- Manipulating digital images using Photoshop.

## For Technicians

- PC installation and maintenance and wireless networking.
- Networking and network administration.
- Computer hardware and software installation.
- CISCO CCNA.
- Visual Basic programming.
- E learning - a range of over 140 short, interactive courses.

## On-line courses - a flexible training solution

As an authorised re-seller of eCourses from learndirect Business, we offer a portfolio of 140 online courses specifically designed for all types of business. This makes it possible to learn online at a pace that suits you, at any time from work, home or in our Skills Centre in Saltaire.



**Courses include** - Sales and Marketing; Leadership and Management; Financial Management; Growing and developing your business; Employment Law; Change Management; Communication Skills and many more.

**Get online now** - Simply visit our website at [www.shipleigh.ac.uk](http://www.shipleigh.ac.uk) and click on the eCourses link. Sample online learning with our new 'Try before you buy' offer.



**FREE** training and subsidies available for eligible staff via the Train to Gain programme.

### **FREE Consultation**

A member of our highly experienced team will be made available to discuss your business training needs, offering free advice and a range of cost effective training solutions tailored to your business.

To book your **FREE** consultation call our Employer Hotline **(01274) 327327** or e-mail us quoting **FREE CONSULTATION** at [enquiries@shipleigh.ac.uk](mailto:enquiries@shipleigh.ac.uk)

## Working together... reaping the benefits

### Contact Us

To book your **FREE** consultation, call our Employer Hotline **(01274) 327327** or e-mail us quoting **FREE CONSULTATION** at [enquiries@shipleigh.ac.uk](mailto:enquiries@shipleigh.ac.uk)

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