

Choosing the right course

If you are not sure which course is right for you:

Contact our Student Services team on 01274 327281. They will talk to you about your interests and expected grades and suggest options to you.

Or come to one of our Open Days - where you can get careers information/guidance from Connexions Personal Advisors, speak to tutors, find out about courses and tour the College.

Think about whether you want a full-time college course or whether a work-based Apprenticeship is a better route for you.

Full time college course

Study for approximately 18 hours a week at our campus in Saltaire. Choose from a range of vocational courses available at 4 different levels, from Entry to Level 3. Some of our students, progress onto university and others choose to go straight into work.

Apprenticeship route

On an Apprenticeship or Advanced Apprenticeship programme, you study in college between 1 and 1 ½ days a week for an NVQ qualification, Key Skills and a Technical Certificate. The rest of the week is spent in an apprenticeship placement or with your employer, developing practical skills - see pages 12-14.

If you are not ready to go onto an Apprenticeship programme or onto a further education course or into work, you can try our popular Entry to Employment course with a number of vocational areas to choose from. You will study in college for 2 days a week and we will also organise a work placement for you. For more information see pages 15-16.

How to apply & what happens next?

1. Your application

Fill in an application form at the back of the prospectus (or download one from the website www.shipleys.ac.uk) and return it to Student Services at Shipley College.

Alternatively call 01274 327223 or come along to one of our Open Days. Our team will contact you to arrange an interview.

2. Your Interview

You are welcome to bring someone along with you such as a parent/carer, friend, relative or Personal Advisor. The meetings are friendly and supportive, giving you helpful information about courses and college life.

If you foresee any particular need with accessing College buildings or if you need special support at your interview, please let us know in advance so that we can put everything in place for you. You can contact the Admissions Administrator on 01274 327223.

Finally...

3. The offer of a place

At the end of your meeting, if appropriate, you will be made an offer of a place, which may have conditions depending on the entry requirements of the course.

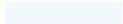




Entry requirements

Speak to a member of our Student Services team, or check out the table on pages 9-10 to find out the basic entry requirements for each level and type of course. You may also need to refer to the relevant course page.

But remember, whatever your qualifications and school record, we want to make sure you make the best choice to help you succeed. So every student has an interview and possible further assessment.

Colour Code Key

Throughout this guide, the courses have been colour coded to show their entry requirement. These levels (E, 1, 2, & 3) are represented by the colours below and are displayed behind the course title on each page.

	= Entry Level
	= Level 1
	= Level 2
	= Level 3
	= Access courses



As part of the Shipley College Progression Compact, existing students are guaranteed a place on the next level college course if they meet the College standards of achievement, behaviour and attendance.

Which is right for you?

Entry Level	Full-time college course	Work & college based	Entry requirements
<p>Ideal if you need extra help and support with your learning. You can try out lots of different activities to build your confidence and skills.</p> <p>You can do a college-based course or, if you want some work experience, you can do an Entry to Employment (e2e) course (see pages 15 -16).</p>	<p>Entry 1 (Skills for Independent Living)</p> <p>Entry 2 (Skills for Working Life)</p> <p>Entry 3 (Skills for Working Life)</p>	<p>Entry to Employment courses in:</p> <ul style="list-style-type: none"> • Entry 3 (Skills for Working Life) 	<ul style="list-style-type: none"> • You do not need any qualifications. • You will have a meeting to look at your options and you can bring someone along to help you. • You can then join a group of students who are already following a similar course and try it out to see if this is right for you.

Level 1 Equivalent to NVQ Level 1 or 2 GCSEs at grades D-G	Full-time college course	Work & college based	Entry requirements
<p>This level is ideal if you want the more practical learning style a college can offer.</p>	<p>FOUNDATION FOR CHOICE (tasters in different subject areas)</p> <p>BTEC INTRODUCTORY DIPLOMAS:</p> <ul style="list-style-type: none"> • Business, Admin & Retail • Health & Social Care • IT @ Work • Media • Sport • Travel & Tourism 	<p>Entry to Employment courses in:</p> <ul style="list-style-type: none"> • Hospitality & Catering • Horticulture • Business Administration 	<ul style="list-style-type: none"> • You don't need any qualifications, but a positive attitude and enthusiasm are important. • You will have an interview • You will then come to an introductory 'taster' session before the course starts, to see if it is the right course for you. • In addition, for Children's Care, Learning & Development and Health & Social Care you will need to have a Criminal Records Bureau check. Please see pages 22-27 for more information.

Entry requirements continued overleaf.

Level 2 Equivalent to NVQ Level 2 or 4 GCSEs	Full-time college course	Work & college based	Entry requirements
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This course is ideal if you want to develop your existing skills ready for further study or work.

- PATHWAY FOR CHOICE** (for course details see page 11)
BTEC FIRST DIPLOMAS:
- Art & Design
 - Business
 - Children's Care, Learning & Development
 - Health & Social Care
 - Horticulture
 - IT Systems Support
 - IT Software Development
 - Media
 - Performing Arts
 - Sport

- Apprenticeships available in:
- Business Administration
 - Children's Care Learning & Development
 - Horticulture (Amenity)
 - IT Technology Users
 - IT Practitioners
 - Sport & Fitness

- Generally 2 GCSEs at Grade D including English Language
- or**
- An equivalent vocational qualification along with English/Communication Skills.
 - For most Apprenticeships you need a reasonable level of Maths & English.
 - You will have an interview and possibly further assessment to check the course is right for you.
 - There are additional entry requirements for BTEC First Diplomas in the following subject areas: Art & Design, Children's Care, Learning & Development, Health & Social Care, Performing Arts and Sport. Please see the relevant course pages for more information.

Level 3 Equivalent to 3 A Levels or NVQ 3	Full-time college course	Work & college based	Entry requirements
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These are practical vocational courses equivalent to 3 A-Levels. You can then progress onto university or go straight into work.

- BTEC NATIONAL DIPLOMAS:**
- Art & Design
 - Business
 - Children's Care, Learning & Development
 - Games Development in Media Production
 - Health & Social Care
 - Horticulture
 - Interactive Media in Media Production
 - IT Systems Support
 - IT Software Development
 - IT Networking
 - Performing Arts
 - Sport
 - Sport (Football Development National Certificate)
 - Travel & Tourism
- NEW VOCATIONAL DIPLOMA:**
Environment & Land Based

- Advanced Apprenticeships available in:
- Horticulture (Amenity)
 - IT Professionals

- Generally 4 GCSEs at Grades A - C (must have GCSE English Grade D or an equivalent)
- or**
- An equivalent vocational qualification with evidence of English competence.
 - For Advanced Apprenticeships you will also need evidence of Maths competence.
 - You will have an interview.
 - There are additional entry requirements in the following BTEC National Diplomas: Art & Design, Children's Care, Learning & Development, Health & Social Care, IT Networking, Systems Support, Software Development, Games Development in Media Production and Performing Arts. Please see the relevant course pages for more information.

Level 2 & 3 Access to Higher Education courses	Options available	Entry requirements
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The ideal course for mature learners (aged 19 and over) who want to progress to university level study or re-start their career.

- Course Pathways are offered in:
- Access to Health & Social Care
 - Access to Education Professions

You will have an interview and undertake an assessment of your literacy skills where you will be asked to produce a short written piece.